

AUDIT REPORT

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
MUSKOGEE COUNTY, OKLAHOMA

DECEMBER 31, 2022

April Adams CPA PLLC

PO Box 1355

Ponca City, Oklahoma 74602

Phone: (580) 762-1040

Fax: (580) 762-1047

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
DECEMBER 31, 2022

Table of Contents

	<u>Page</u>
Independent Auditor's Report.....	3-5
Basic Financial Statements:	
Exhibit A - Statement of Net Position - Modified Cash Basis.....	6
Exhibit B - Statement of Revenues, Expenses, and Changes in Net Position - Modified Cash Basis.....	7
Exhibit C - Statement of Cash Flows - Modified Cash Basis.....	8
Notes to the Financial Statements.....	9-16
Report Required by <i>Government Auditing Standards</i> :	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	17-18
Schedule of Findings.....	19

April Adams CPA PLLC

PO Box 1355

Ponca City, Oklahoma 74602

Phone: (580) 762-1040

Fax: (580) 762-1047

Email: cpa@apriladamscpa.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Muskogee County Rural Water District #4
Muskogee County, Oklahoma

Report on the Audit of the Financial Statements

Opinion

I have audited the modified cash-basis financial statements of Muskogee County Rural Water District #4, as of and for the year ended December 31, 2022, and the related notes to the financial statements, as listed in the table of contents.

In my opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective modified cash-basis financial position of the Muskogee County Rural Water District #4 as of December 31, 2022, and the respective changes in modified cash-basis financial position and, where applicable, cash flows thereof for the year then ended in accordance with modified cash basis of accounting described in Note 1.

Basis for Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America (GAAS), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of the Muskogee County Rural Water District #4 and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

I draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. My opinion is not modified with respect to this matter.

April Adams CPA PLLC

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Ponca City, Oklahoma 74602

Phone: (580) 762-1040

Fax: (580) 762-1047

Email: cpa@apriladamscpa.com

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, I

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Muskogee County Rural Water District #4's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

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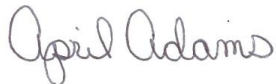
Email: cpa@apriladamscpa.com

- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Muskogee County Rural Water District #4's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated May 12, 2023, on my consideration of the Muskogee County Rural Water District #4's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Muskogee County Rural Water District #4's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Muskogee County Rural Water District #4's internal control over financial reporting and compliance.



April Adams CPA PLLC
Ponca City, Oklahoma

May 12, 2023

**MUSKOGEE COUNTY RURAL WATER DISTRICT #4
STATEMENT OF NET POSITION - MODIFIED CASH BASIS
DECEMBER 31, 2022**

<u>ASSETS</u>	<u>2022</u>
<u>Current Assets:</u>	
Cash and Cash Equivalents	\$ 80,920
Investments	103,566
Total Current Assets	<u>184,486</u>
<u>Noncurrent Assets:</u>	
Land and Construction in Progress	1,500
Other Capital Assets, Net of Accumulated Depreciation	487,717
Total Noncurrent Assets	<u>489,217</u>
 TOTAL ASSETS	 <u><u>\$ 673,703</u></u>
 <u>LIABILITIES</u>	
<u>Current Liabilities:</u>	
Accrued Expenses	\$ -
Total Current Liabilities	<u>-</u>
 TOTAL LIABILITIES	 <u>-</u>
 <u>NET POSITION</u>	
Net investment in capital assets	489,217
Restricted for debt service	-
Unrestricted	<u>184,486</u>
 TOTAL NET POSITION	 <u><u>673,703</u></u>
 TOTAL LIABILITIES AND NET POSITION	 <u><u>\$ 673,703</u></u>

The accompanying notes are an integral part of the basic financial statements

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
STATEMENT OF REVENUES, EXPENSES & CHANGES IN NET POSITION - MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>
<u>Operating Revenues:</u>	
Water Sales	\$ 217,585
Benefit Unit Sales	10,000
Total Operating Revenues	<u>227,585</u>
<u>Operating Expenses:</u>	
Water Purchases	88,256
Bad Debt	1,362
Bank Charges	200
Contract Labor	2,100
Dues	-
Insurance	3,225
Meter Reading Collections	47,257
Office Supplies and Postage	3,866
Professional Fees	2,529
Rent	9,360
Supplies	21,598
Telephone/Internet	2,982
Water Testing	3,248
Misc. Expense	3,594
Depreciation Expense	17,355
Total Operating Expenses	<u>206,933</u>
Net Operating Income (Loss)	<u>20,653</u>
<u>Non-operating Revenues (Expenses):</u>	
Interest Income	1,627
Interest Expense	-
Total Non-operating Revenues (Expenses)	<u>1,627</u>
Net Income (Loss) Before Contributions	22,280
Capital Contributions	<u>-</u>
Change in Net Position	22,280
Total Net Position, Beginning of Year	<u>651,424</u>
Total Net Position, End of Year	<u><u>\$ 673,703</u></u>

The accompanying notes are an integral part of the basic financial statements

**MUSKOGEE COUNTY RURAL WATER DISTRICT #4
STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2022**

	<u>2022</u>
<u>Cash Flows from Operating Activities:</u>	
Cash Receipts from Customers	\$ 227,585
Payments to Suppliers for Goods & Services	(189,577)
Net Cash Provided (Used) by Operating Activities	<u>38,008</u>
<u>Cash Flows from Capital & Related Financing Activities:</u>	
Purchase of Capital Assets	(102,302)
Capital Contributions, including Grant Income	-
Principal paid on long-term debt	-
Interest paid on long-term debt	-
Net Cash Provided (Used) by Capital & Related Financing Activities	<u>(102,302)</u>
<u>Cash Flows from Investing Activities:</u>	
(Increase) Decrease in Investments	(1,531)
Interest Income	1,627
Net Cash Provided (Used) by Investing Activities	<u>97</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(64,197)
Cash & Cash Equivalents, Beginning of Year	145,117
Cash & Cash Equivalents, End of Year	<u><u>\$ 80,920</u></u>
<u>Reconciliation of operating income (loss) to net cash provided</u>	
<u>operating activities:</u>	
Operating Income (Loss)	\$ 20,653
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities	
Depreciation	17,355
Net Cash Provided (Used) by Operating Activities	<u><u>\$ 38,008</u></u>

The accompanying notes are an integral part of the basic financial statements

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 1.C, these financial statements are presented on a modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) established by the Governmental Accounting Standards Board (GASB). These modified cash-basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP, in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting.

A. Reporting Entity

Muskogee County Rural Water District #4 (the "District") was originally incorporated under the laws of the State of Oklahoma in June 1966 as a nonprofit, public corporation. The District was formed for the purpose of providing a water distribution system to its membership. As a public corporation, organized and operated under the laws of the State of Oklahoma, the District functions as a special-purpose governmental entity.

The District is an independent, self-contained reporting entity with no associated component units. It is operated in a manner similar to private business enterprise where the cost (expenses, including depreciation) of providing water services is financed through user charges.

B. Basis of Presentation

The accounts of the District are organized on the basis of proprietary fund type, specifically an enterprise fund. The activities of this fund are accounted for with a separate set of self-balancing accounts that comprise the District's assets, liabilities, net position, revenues and expenses. Enterprise Funds account for activities (1) that are financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity; or (2) that are required by laws or regulations that the activity's costs of providing services, including capital costs (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues; or

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

(3) that the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service).

C. Measurement Focus and Basis of Accounting

Measurement Focus

The District utilizes an economic resources measurement focus within the limitations of the modified cash basis of accounting. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), net financial position, and cash flows. All assets, deferred outflows, liabilities, and deferred inflows (whether current or noncurrent or financial or nonfinancial) associated with their activities are generally reported within the limitations of the modified cash basis of accounting.

Basis of Accounting

The financial statements are presented on a modified cash basis of accounting, which is a basis of accounting other than GAAP as established by GASB. This basis of accounting involves modifications to the cash basis of accounting to report in the statements of net position cash transactions or events that provide a benefit or result in an obligation that covers a period greater than the period in which the cash transaction or event occurred. Such reported balances include investments, capital assets and related depreciation, and short-term and long-term liabilities arising from cash transactions or events.

This modified cash basis of accounting differs from GAAP primarily because certain assets and their related revenues (such as accounts receivable and revenue billed or provided services not yet collected and other accrued revenue and receivables) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid and other accrued expenses and liabilities) are not recorded in these financial statements. In addition, other economic assets, deferred outflows, liabilities, and deferred inflows that do not arise from a cash

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

transaction or event are not reported, and the measurement of reported assets and liabilities does not involve adjustment to fair value.

If the District utilized the basis of accounting recognized as generally accepted in the United States, the fund financial statements for proprietary fund types would use the accrual basis of accounting.

D. Financial Position

Cash and Cash Equivalents

For the purpose of the statement of cash flows, the District considers all cash on hand, demand deposit and highly liquid investments, with an original maturity of three months or less to be a cash and cash equivalents.

Capital Assets

The District has not maintained adequate records to support the recorded balances in its capital asset accounts. Depreciation has been provided on a straight-line method over the estimated useful lives of the assets as follows:

	<u>Life (In Years)</u>
Water Lines	50
Furniture, Fixtures & Equipment	5

It is the District's policy to capitalize asset purchases greater than \$250 and expense purchases less than \$250.

Compensated Absences

The District has no vacation or sick leave policy.

Long-Term Debt

Long-term debt is reported at face value, net of applicable discounts and deferred loss on refunding. Costs related to the issuance of debt are deferred and amortized over the lives of various debt issues.

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Equity Classification

Equity is classified as net position and displayed in three components:

1. *Net investment in capital assets* – Consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets and adjusted for any deferred inflows and outflows of resources attributable to capital assets and related debt.
2. *Restricted* - Consists of restricted assets reduced by liabilities and deferred inflows or resources related to those assets, with restriction constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
3. *Unrestricted* – Net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment of capital assets or the restricted component of net position.

It is the District's policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

Revenues, expenditures & expenses

Operating revenues and expenses for proprietary funds result from providing services and producing and delivering goods and/or services. They also include all revenues and expenses not related to capital and related financing, noncapital financing, or investing activities.

Budget

The District is not legally required to adopt a budget.

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

Use of Estimates

The preparation of financial statements in accordance with the modified cash basis of accounting used by the District requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

NOTE 2 - CUSTODIAL CREDIT RISK RELATED TO DEPOSITS

Custodial Credit Risk

At December 31, 2022, the District held deposits of approximately \$184,486 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit are covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District's name.

Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.

- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

The investments held at December 31, 2022 are as follows:

Type	Weighted Average Maturity (Months)	Credit Rating	Market Value	Cost
Investments:				
Annuity	N/A	N/A	\$ 103,566	\$ 103,566
Total Investments			<u>\$ 103,566</u>	<u>\$ 103,566</u>

Concentration of Investment Credit Risk

The District places no limit on the amount it may invest in any one issuer. The District has the following credit risk: 100% in a Single Premium Deferred Annuity (\$103,566).

NOTE 3 - RESTRICTED ASSETS

The District has no restricted assets.

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

NOTE 4 - CAPITAL ASSETS

Capital asset activity, for the fiscal year ended December 31, 2022, was as follows:

	12/31/21 Balance	Additions	Deductions	12/31/22 Balance
Capital assets not being depreciated:				
Land	\$ 1,500	\$ -	\$ -	\$ 1,500
Total capital assets not being depreciated	1,500	-	-	1,500
Other capital assets:				
Water Distribution System	757,396	100,225	-	857,621
Office Furniture/Fixtures	19,181	2,077	-	21,258
Buildings	2,035	-	-	2,035
Total other capital assets at historical cost	778,612	102,302	-	880,914
Less accumulated depreciation for:				
Water Distribution System	(356,751)	(16,150)	-	(372,901)
Office Furniture/Fixtures	(17,867)	(1,002)	-	(18,869)
Buildings	(1,223)	(204)	-	(1,427)
Total accumulated depreciation	(375,841)	(17,355)	-	(393,196)
Other capital assets, net	402,771	84,947	-	487,717
Total capital assets, net	\$ 404,271	\$ 84,947	\$ -	\$ 489,217

NOTE 5 - LONG-TERM DEBT

The District currently has no long-term debt.

NOTE 6 - CONTINGENCIES

Litigation

According to the District's management, there were no known contingent liabilities at December 31, 2022, which would have a material effect on the financial statements.

Grant Program Involvement

In the normal course of operations, the District participates in various federal or state/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

NOTE 7 - CONCENTRATIONS OF RISK

The District purchases 100% of its water from the Town of Ft. Gibson, Oklahoma resulting in the District's economic dependence on the Town of Ft. Gibson, Oklahoma for continued water service.

The District extends credit to its member-customers, all of whom are located in Muskogee County, Oklahoma. The District does not believe that it is exposed to any significant credit risk in connection with the extension of credit to its member-customers.

NOTE 8 - EMPLOYEE RETIREMENT PLAN

The District does not provide a retirement plan.

NOTE 9 - SUBSEQUENT EVENTS

The District did not have any subsequent events through May 12, 2023, which is the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending December 31, 2022.

April Adams CPA PLLC

PO Box 1355

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Phone: (580) 762-1040

Fax: (580) 762-1047

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Muskogee County Rural Water District #4
Muskogee County, Oklahoma

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Muskogee County Rural Water District #4, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles, and have issued my report thereon dated May 12, 2023.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Muskogee County Rural Water District #4's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Muskogee County Rural Water District #4's internal control. Accordingly, I do not express an opinion on the effectiveness of Muskogee County Rural Water District #4's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. I did identify certain deficiencies in internal control described in the accompanying Schedule of Findings as Items 22-01 and 22-02 that I consider to be material weaknesses.

April Adams CPA PLLC

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Muskogee County Rural Water District #4's financial statements are free of material misstatement, I performed tests of compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Muskogee County Rural Water District #4's Response to Findings

Muskogee County Rural Water District #4's responses to the findings identified in my audit are described in the accompanying Schedule of Findings. Muskogee County Rural Water District #4's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



April Adams CPA PLLC
Ponca City, Oklahoma

May 12, 2023

MUSKOGEE COUNTY RURAL WATER DISTRICT #4
SCHEDULE OF FINDINGS
DECEMBER 31, 2022

Item 22-01: Segregation of Duties

Criteria: A good system of internal control requires a proper segregation of duties to prevent one person from being in a position to authorize, execute, and record the same transaction.

Condition: Due to the size of the District's major areas of internal control, that would be prevalent in a larger District, such segregation of duties is not available for this size operation. Duties are concentrated in the hands of a few individuals, who are responsible for all phases of the accounting functions. Because of this lack of division of responsibility, internal control is determined to be weak, and in some instances, non-existent.

Cause/Effect: Due to the limited number of personnel, a breach of internal controls could occur and not be detected in the normal course of operations.

Recommendation: The Board should continue to be actively involved in the operations of the organization.

Response: Some compensating controls have been implemented by the Board and management plays a large role in oversight of the billing, collection and reconciliation function.

Item 22-02: Internal Control over Financial Reporting

Criteria: Internal control refers to the methods and procedures used to provide reasonable assurance regarding the achievement of objectives in the following categories: Safeguarding assets, Ensuring validity of financial records and reports, Promoting adherence to policies, procedures, regulations and laws, and Promoting effectiveness and efficiency of operations. Internal control also refers to how an entity processes, summarizes and records the financial transactions. In general terms, internal controls are simply good business practices.

Condition: The District does not have strong internal controls in place for ensuring validity of financial records and reports.

Cause/Effect: Due to the weak internal control system, only minimal capital asset records are being maintained.

Recommendation: Periodic physical inventories required for good internal control should be conducted.

Response: The District is aware of the problem and currently does not have the resources to correct this problem.